

SECRET

Executive Registry
66-3992/8

23 September 1966

MEMORANDUM FOR: Executive Director-Comptroller

SUBJECT: Comments on "Policy Guide Governing Public
Appearances and Open Publication by CIA
Employees"

1. I would recommend the following changes in subject paper.
 - a. Page 1. Change Paragraph 1 to read:

"The employee who is under cover will follow the policies of his cover organization regarding publishing and speaking."
 - b. Page 2. "The Subject Matter" Change first paragraph to read "For those employees permitted to speak, or write for publication, the following policies apply to the material presented."
 - c. Page 3. Change paragraph 4 to read:

"Assistant to the Director." Last paragraph change "chaired by special assistant to the Director" to read "chaired by the Executive Director."



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GROUP 1 Excluded from automatic downgrading and declassification

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DRAFT

**POLICY GUIDE GOVERNING
PUBLIC APPEARANCES AND OPEN
PUBLICATION BY CIA EMPLOYEES**

Given the diversity of their cover problems, the many areas of their professional and private interests and the variety of public media in which they might appear, it is virtually impossible to set forth a simple and all-encompassing rule governing the public appearance and open publication of CIA employees. It is possible, however, to set down certain basic principles against which each case may be judged on its own merits. These principles will be considered as they apply to the employee, the subject matter, and the procedural details.

THE AGENCY EMPLOYEE

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3. The overt Agency employee, with no history of cover, and no likelihood of cover in the future, is free to speak and write, provided other provisions of this policy guide are satisfied. Here it should be noted that the employee should be free to identify himself as a CIA employee. If the media in which he appears does not normally require such identification (e. g. , a book review, a song) the usual procedure for the media should be followed.

THE SUBJECT MATTER

For those Agency employees whose cover permits them to speak or write for publication, the next considerations apply to the material they will present.

1. Security. The material must be unclassified and drawn from unclassified sources available to other researchers.

2. Policy. Publications or speeches on current intelligence or intelligence operations, current foreign policy issues or other controversial subjects, especially when such presentations could be construed as a CIA opinion rather than the author's, must be avoided.

3. Equity. The preparation of the speech or article must be accomplished on the employee's own time and must not interfere with his normal duties.

PROCEDURES AND RESPONSIBILITIES

1. The primary responsibility for adhering to the principles herein set forth lies with the employee, who knows his cover status and his material.
2. Following the chain of command, the next authority will be the office head of the employee, who will review the proposed publication for compliance with policy.
3. The Office of Security will then conduct its own review, as currently required by regulations.
4. The Special Assistant to the Director is the final approving authority in routine cases.

In the event there should be a conflict or lack of agreement between the office head of the employee, the Office of Security or the Special Assistant to the Director, the case will be referred to a panel, consisting of a representative from each Directorate and chaired by the Special Assistant to the Director. Those cases which are not resolved by the panel will be referred to the DDCL.

No!!
~~He is not~~
this judgment
already exercised.

SENDER WILL CHECK CLASSIFICATION TOP AND BOTTOM
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CENTRAL INTELLIGENCE AGENCY OFFICIAL ROUTING SLIP			
TO	NAME AND ADDRESS	DATE	INITIALS
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ACTION	DIRECT REPLY	PREPARE REPLY
APPROVAL	DISPATCH	RECOMMENDATION
COMMENT	FILE	RETURN
CONCURRENCE	INFORMATION	SIGNATURE

Remarks:

Attached is a draft policy guide governing public appearances and open publications by CIA employees. Copies have been sent to all participants at the meeting of 4 August. Colonel White would like to have comments from you and Mr. Goodwin by the close of business on 23 Sep.

FOLD HERE TO RETURN TO SENDER

FROM: NAME, ADDRESS AND PHONE NO.	DATE
O/Executive Director	16 Sep 66

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